

## Lakeland Facilities On-Site Meeting Locations

Location	Seating	Help	Computer	Display	Telephone	Videoconference	Notes
Caring Circle - Community Room	50	No help with table/chair set-up	Yes	Projection	Yes	No	
Caring Circle - Board Room	20	No help with table/chair set-up	Yes	Projection	Yes	No	
Cedarwood - Engage Room	15	No help with table/chair set-up	Yes	Projection	No	No	
Cedarwood - Reflect Room	24 - 28 <i>(depending on tables used &amp; config)</i>	No help with table/chair set-up	Yes	Projection	No	No	
Cedarwood - Discover Room	15	No help with table/chair set-up	Yes	Projection	No	No	
Cedarwood - Synergy Room	6	No help with table/chair set-up	No	LCD	No	No	
Community Room	25	No help with table/chair set-up	Yes	LCD	Yes	No	Upton portable to be moved here Dec 17, 2018
COPS Imaging Conference Room	12	No help with table/chair set-up		None		COPS portable available	
COPS Community Room	12	No help with table/chair set-up	No	LCD	Yes	COPS portable available	
COPS Pharmacy	20	No help with table/chair set-up	No	Projection	Yes	COPS portable available	
Hilltop Beach Room	14	No help with table/chair set-up	No	LCD	Yes	Portable available	
Hilltop Change Room	8 to 10	No help with table/chair set-up	No	LCD	Yes	Portable available	
Hilltop Cinema Room	25	No help with table/chair set-up	Yes	Projection (LCD)	Yes	Portable available	
Hilltop Team Spirit Room	12	No help with table/chair set-up	No	LCD	Yes	Portable available	

Hilltop Serenity Room	6	No help with table/chair set-up	No	LCD	Yes	Portable available	
Hilltop Confucious Computer Lab		No help with table/chair set-up	Yes	Projection	No	Portable available	
Hilltop Knowles Computer Lab		No help with table/chair set-up	Yes	LCD	No	Portable available	
Hilltop Nightingale Computer Lab		No help with table/chair set-up	Yes	Projection	No	Portable available	
Hilltop Einstein Computer Lab		No help with table/chair set-up	Yes	Projection	No	Portable available	
Marie Yeager Cancer Center - Ward/Kinney (Combined)	50	No help with table/chair set-up	No	LCD	Yes	MYCC portable available	
Meadowbrook Conference Room 1	10	No help with table/chair set-up	No	LCD	Yes	No	
Meadowbrook Conference Room 2	9	No help with table/chair set-up				No	
Meadowbrook Conference Center	98	No help with table/chair set-up	Yes	Projection	Yes	No	
Meadowbrook Homecare Conference Room	10	Debbie Hall in Homecare				No	
Niles Admin Conference Room (ACR)	12	Rick Pointer					
Niles Classroom 1	12	Rick Pointer					
Niles Classroom 2	16-20	Rick Pointer		LCD			
Niles Classroom 3	8	Rick Pointer		LCD			
Niles Meeting Room	45-50	Rick Pointer	Yes	Projection	Yes	Yes	

Niles Small Dining Room	15		Yes	LCD	Yes	Yes	
Niles Community Room, Medical Office Building (MOB)	40	Rick Pointer			Yes		
Pine Ridge Conference Room	15 to 20	No help with table/chair set-up	Yes	LCD	Yes	Yes	
Pine Ridge Family Room	12 to 20	No help with table/chair set-up		LCD	No	No	
Watervliet Classroom A*	14	No help with table/chair set-up	Yes	Projection	Yes	Yes	*Classrooms A & B have a moveable dividing wall
Watervliet Classroom B*	14	No help with table/chair set-up	Yes	Projection	Yes	Yes	*Classrooms A & B have a moveable dividing wall
Watervliet Classroom C	22	No help with table/chair set-up	No	No	No	No	Coordinating the room is your responsibility. Please bring a laptop with you.
Watervliet Board Room	20	No help with table/chair set-up	Yes	LCD	Yes	Yes	Coordinating the room is your responsibility. Please bring a laptop with you.

Off-Site Meeting Locations- Audio/Visual Gear List

Location	Seating Capacity	Built-In PA	Available Microphones	Available Projector/Screen	Telecomm Capabilities	Technician Available	Interface	Spotlight	Video Recording Capabilities
Andrews - Newbold Auditorium	263	Yes	TBD	Yes	No	Required	Content Server (update previous night)/ HDMI and Soundboard	Yes	No
Celebration Cinema	Varies	Yes	None	Yes	No	Required	HDMI/XLR	No	No
LMC - Hanson Theatre	250	Yes	(1)Wireless Handset; (1) Lapel Mic	Yes	No	Required (comes with room booking/8hrs.)	HDMI/XLR	Yes	No
Niles HS Auditorium	1150 (800 downstairs + 300 balcony)	Yes	No	Yes	No	Yes (or run ourselves)	Mixing desk/aux cord near stage/mic inputs near stage	Yes (2)	No
Niles Public Library	150	No	None	Yes	No	No	VGA/Mini-stereo	No	No
Vineland	250	Yes	(1)Wireless Handset; (1) Lapel Mic	Yes (2 projectors, 2 screens)	No	Available	HDMI/Mini-Stereo/VGA/RCA/XLR	No	No
Watervliet High School Auditorium	250	Yes	(1)Wireless Handset; (1) Lapel Mic	Yes	No	Available	HDMI/Mini-Stereo	Yes (2)	No