Virtual Health: Preparing for your Video Visit on your Personal Computer

**Step 1:**
Sign into your email account and open the email received from your physician’s office with an invitation to a WebEx meeting (virtual visit).

**Step 2:**
Click on the blue hyperlink in the email to connect to the meeting 10 minutes before your appointment.

**Step 3:**
Login to the visit by inputting your name and email address, then click “Join.”

**Step 4:**
Leave Meeting password blank unless included in your invitation

Example:
Meeting number: 123 456 789
Meeting password:
Step 5:
Click on “Start My Video” when prompted, or click the gray camera icon to begin your video visit.

Step 6:
Click the audio icon and select “Call Using Computer” or “Call Using Internet” or “Call Me” and enter the number to be called.