Associate & Leadership Development Series

2018 Course Catalog

Lakeland University
Lakeland Health
Certification Course Sites

Lakeland Hospital, Niles
Education Department - Basement
31 N. St. Joseph Avenue
Niles, MI 49120

Lakeland Medical Center, St. Joseph
Frederick S. Upton Education Center - 1st Floor
1234 Napier Avenue
St. Joseph, MI 49085

Lakeland Hospital, Watervliet
Meeting Room
4090 Medical Park Drive
Watervliet, MI 49098

Lakeland Health is an approved provider of continuing nursing education by the Wisconsin Nurses Association, an accredited approved by the American Nurses Credentialing Center's Commission of Accreditation.
# Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Message from the Director</td>
<td>5</td>
</tr>
<tr>
<td>Instructions for Self-Enrollment/Un-Enrollment in myLearning</td>
<td>6-7</td>
</tr>
<tr>
<td>American Heart Associate Renewal Guidelines 2018</td>
<td>8</td>
</tr>
<tr>
<td><strong>Associate Development Courses/Classes</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Clinical Education</strong></td>
<td></td>
</tr>
<tr>
<td>Healthcare Provider (BCLS)</td>
<td>9-12</td>
</tr>
<tr>
<td>Heartsaver CPR AED</td>
<td>13-14</td>
</tr>
<tr>
<td>ACLS</td>
<td>15-18</td>
</tr>
<tr>
<td>ACLS Self-Directed Learning Program</td>
<td>19</td>
</tr>
<tr>
<td>PALS</td>
<td>20-21</td>
</tr>
</tbody>
</table>

Registration and Cancellation Policy                                    22
Registration Form                                                        23
Renewal Guidelines 2018

All AHA course cards are valid for two years through the end of the month in which the card was issued. The AHA does not consider a cardholder’s provider status current beyond the recommended renewal date.

Because of the course structure from the American Heart Association, we can no longer accept students into an AHA class once it has started.

Team members must be current in required unit-specific certifications in order to work. Team members whose certification(s) lapse will be taken off the schedule until re-certification is completed and validated. If certification is allowed to lapse, the team member is required to take the full certification course. Lakeland will pay a portion of the cost equivalent to the re-certification cost. The team member will be required to pay the difference.

Cancellation: In all cases, team members must give an instructor at least twenty-four (24) hour notice: by either email, un-enroll in mylearning or call 985-4511 if they cannot attend a class. For ACLS and PALS give at least one-week notice. Instructors reserve the right to set appropriate attendance requirements depending on the nature of the program.

Failure to adhere to the twenty-four (24) hour notice (cancellation or un-enroll in mylearning) will result in the team member forfeiting their seat in the class. In addition, the student’s department will have to pay for the cost of the required class when the student re-enrolls. The payment must be received to secure their registration.
Basic Life Support (BCLS) for the Healthcare Provider 2018

Course Description
This is an American Heart Association Healthcare Provider course which is designed to teach members of a health care team the essentials of cardiopulmonary resuscitation (CPR). Participants will be taught how to save an adult, child and infant from choking, cardiac and/or respiratory arrest, and the proper use of an AED.

Certification is a four-hour class. This class allows time for practicing the skills needed for proper CPR. Students will need to successfully pass a skills test and written examination in order to be certified. Upon completion of these skills and passing a written test, the participants of BCLS Certification will earn a BCLS provider card and 4 contact hours.

Course Prerequisites
Certification: The American Heart Association has updated their BCLS course. To help you prepare for the class, you must read the 2015 BLS Provider Manual. Please bring your BLS Provider Manual to class. You will be able to refer to it during the exam.

Tests are “open resource/book”. This means you may use resources for reference while completing the exam. Resources could include the Provider Manual, any notes the student took during the provider course or the ECC Handbook. Open resource DOES NOT mean open discussion with other students or instructor.)

Course Registration
You must pre-register!

Lakeland associates: To enroll or unenroll for classes, click on the Internet Explorer icon to access myLearning.

To cancel, call (269) 985-4511 with at least 24 hours notice or unenroll in myLearning

Non-Lakeland associates: Fax registration form to (269) 982-4800 or e-mail to kwasserman@lakelandhealth.org

Course Fees - Due prior to class
Free to all Lakeland associates.

Non-Lakeland associates: $50

CPR manual (not included in the course): Additional charge for manual: $15

*Prices are subject to change based on supplier pricing.

Replacement card/lost card: $10 each

Course Coordinator
Kim Wasserman, RN, BSN

Clinical Educator /AHA Training Center Coordinator
Lakeland University
(269) 985-4511
kwasserman@lakelandhealth.org
## Basic Life Support (BCLS) Certification

**Monday, January 8**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
Lakeland Hospital, **Niles**

**Tuesday, January 9**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
Lakeland Hospital, **Watervliet**

**Monday, January 15**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
5:00pm- 9:00pm  
Lakeland Medical Center, **St. Joseph**

**Tuesday, January 23**  
Certification: 8:00am -12:00pm  
1:00pm- 5:00pm  
Lakeland Medical Center, **St. Joseph**

**Monday, February 12**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
5:00pm- 9:00pm  
Lakeland Medical Center, **St. Joseph**

**Monday, February 19**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
Lakeland Medical Center, **St. Joseph**

**Monday, February 26**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
Lakeland Hospital, **Watervliet**

**Tuesday, February 27**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
Lakeland Hospital, **Niles**

**Monday, March 5**  
Certification: 8:00am -12:00pm  
1:00pm-5:00pm  
Lakeland Medical Center, **St. Joseph**

**Tuesday, March 6**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
Lakeland Hospital, **Niles**

**Monday, March 19**  
Certification: 8:00am - 12:00pm  
1:00pm-5:00pm  
Lakeland Hospital, **Watervliet**

**Monday, March 26**  
Certification: 8:00am - 12:00pm  
1:00pm- 5:00pm  
5:00pm- 9:00pm  
Lakeland Medical Center, **St. Joseph**
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
</table>
| **Friday, March 30** | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Medical Center, **St. Joseph** |
| **Monday, April 9**  | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Hospital, **Niles** |
| **Tuesday, April 10** | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Hospital, **Watervliet** |
| **Monday, April 16** | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Medical Center, **St. Joseph** |
| **Monday, April 23** | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Medical Center, **St. Joseph** |
| **Monday, April 30** | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Hospital, **Niles** |
| **Monday, May 7**    | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Medical Center, **St. Joseph** |
| **Friday, May 11**   | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Hospital, **Niles** |
| **Monday, May 21**   | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Hospital, **Niles** |
| **Tuesday, May 29**  | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Hospital, **Watervliet** |
| **Wednesday, May 30** | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Medical Center, **St. Joseph** |
| **Tuesday, June 5**  | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Hospital, **Watervliet** |
| **Wednesday, June 6** | 8:00am - 12:00pm | 1:00pm - 5:00pm  
Lakeland Medical Center, **St. Joseph** |
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Hospital</th>
<th>City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, June 11</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Niles</td>
</tr>
<tr>
<td>Friday, June 15</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Niles</td>
</tr>
<tr>
<td>Tuesday, June 19</td>
<td>12:00pm - 4:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>St. Joseph</td>
</tr>
<tr>
<td>Tuesday, July 10</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Watervliet</td>
</tr>
<tr>
<td>Monday, July 16</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>St. Joseph</td>
</tr>
<tr>
<td>Monday, July 23</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Niles</td>
</tr>
<tr>
<td>Tuesday, July 31</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Niles</td>
</tr>
<tr>
<td>Monday, August 6</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>St. Joseph</td>
</tr>
<tr>
<td>Monday, August 20</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Niles</td>
</tr>
<tr>
<td>Tuesday, August 28</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Watervliet</td>
</tr>
<tr>
<td>Wednesday, August 29</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>St. Joseph</td>
</tr>
<tr>
<td>Tuesday, September 4</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>Watervliet</td>
</tr>
<tr>
<td>Monday, September 10</td>
<td>8:00am - 12:00pm</td>
<td>Certification</td>
<td>Lakeland</td>
<td>St. Joseph</td>
</tr>
</tbody>
</table>

5:00pm – 9:00pm
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, September 17</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Niles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, September 24</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Niles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday, October 2</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Watervliet</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, October 15</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Niles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday, October 16</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td>5:00pm - 9:00pm</td>
</tr>
<tr>
<td>Monday, October 22</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Niles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, November 5</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td>5:00pm - 9:00pm</td>
</tr>
<tr>
<td>Monday, November 12</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Niles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday, November 13</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Watervliet</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, November 19</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, November 26</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Hospital, Niles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, December 3</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td>5:00pm - 9:00pm</td>
</tr>
<tr>
<td>Monday, December 10</td>
<td>8:00am - 12:00pm</td>
<td>Lakeland Medical Center, Niles</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:00pm - 5:00pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Heartsaver CPR AED Course 2018

Course Description
Heartsaver CPR AED class is a nationally recognized American Heart Association approved program, designed to help you develop your CPR and AED skills. In this course you will be taught Adult CPR AED (with a mask), Adult Choking, Child CPR AED, Child Choking, Infant CPR, and Infant Choking.

Target Audience
Heartsaver courses are for anyone with limited or no medical training who needs a course completion card in CPR AED to meet job, regulatory, or other requirements. Recommended for Unit Secretaries, EVS, Dietary, and Security.

Course Prerequisites
None

Course Registration
You must pre-register.

Lakeland associates: To enroll or unenroll for classes, click on the Internet Explorer icon to access myLearning.

Non-Lakeland associates: Fax registration form located in the back of the booklet needs to be completed and returned to Lakeland University box 100 or faxed to (269) 982-4800. Once we have received your registration form along with the course fee, you will be placed on the class list. If you need to cancel, call (269) 985-4511, 24 hours before the scheduled class.

Course Fees - Due prior to class
Free to all Lakeland Associates along with the Heartsaver CPR/ AED student workbook
Non-Lakeland associates: $35
Replacement card/lost card: $17 each

*Prices are subject to change based on supplier pricing.

Course Coordinator
Kim Wasserman RN, BSN
Clinical Educator / AHA Training Center Coordinator
Lakeland University
(269) 985-4511
<table>
<thead>
<tr>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, January 8</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Hospital, Niles</td>
</tr>
<tr>
<td>Monday, January 15</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, February 12</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Tuesday, March 6</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Hospital, Niles</td>
</tr>
<tr>
<td>Monday, March 26</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, April 23</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, May 7</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, May 21</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Hospital, Niles</td>
</tr>
<tr>
<td>Wednesday, June 6</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, July 16</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, July 23</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Hospital, Niles</td>
</tr>
<tr>
<td>Wednesday, August 29</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, September 10</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, September 17</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Hospital, Niles</td>
</tr>
<tr>
<td>Monday, October 15</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Hospital, Niles</td>
</tr>
<tr>
<td>Tuesday, October 16</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, November 5</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
<tr>
<td>Monday, November 12</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Hospital, Niles</td>
</tr>
<tr>
<td>Monday, December 3</td>
<td>2:00pm - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td></td>
<td>5:00pm - 8:00pm</td>
<td></td>
</tr>
</tbody>
</table>
Advanced Cardiac Life Support Certification Course (ACLS and Prep Course)

Course Description
Advanced Cardiac Life Support is a nationally recognized American Heart Association approved program designed to help you develop and master the skills necessary for emergency cardiac care. This course is state of the art and hands on in the management of cardiac arrest, respiratory arrest, myocardial infarction, stroke and dysrhythmia recognition. The design of this course is case scenario based and is presented by high quality ACLS instructors. This is a 12-hour course. **Attendance at all classes is required.** A Mega code skills test and written exam need to be successfully completed in order to pass the course. **Thirteen and four tenths (13.4) contact hours will be awarded to those who successfully complete the course.**

Target Audience
This course is designed for the advanced provider involved in treating patients with life threatening events and who utilize ACLS interventions frequently in their workplace.

Course Prerequisites
*Current BCLS card
*A copy of your current card should accompany the registration form.
*Basic Dysrhythmia course- Attach a copy of the certificate.
Pre-course classes are **strongly recommended** for first time participants!

Course Registration
**Lakeland associates: To enroll or unenroll for classes, click on the Internet Explorer icon to access myLearning.** Associates are responsible for sending in your current BCLS card and a copy of your dysrhythmia certificate. Specify the date of the class you are taking on your copies. You can interoffice this information to Kim Wasserman, Box 100 or fax it to (269) 982-4800.

**Non-Lakeland associates:** Fax registration form to (269) 982-4800 or e-mail to kwasserman@lakelandhealth.org no later than one week prior to the course. Once we have received the required prerequisites, your registration form along with the course fee, you will be placed on the class list. If you need to cancel, call (269) 985-4511, 24 hours before scheduled class.

Course Fee - Due prior to class
**Free to all Lakeland associates**
ACLS manual: Free to all Lakeland associates
ECC 2015 Pocket Handbook: optional $30

Replacement card/Lost card: $10

**Non-Lakeland associates:** Certification - $250
ACLS manual: $40
ECC 2015 Pocket Handbook: optional $30
Replacement card/Lost card: $10

*Prices are subject to change based on supplier pricing.

Course Director
Rob Nolan, MD

Course Coordinator
Kim Wasserman, RN, BSN
Clinical Educator/AHA Training Center Coordinator
Lakeland University
(269) 985-4511
## Advanced Cardiac Life Support Certification Class Schedule 2018

<table>
<thead>
<tr>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certification</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, January 29 &amp; Tuesday, January 30</td>
<td>3:00pm -11:00pm</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
<tr>
<td>Pre-Course Class</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday, January 23</td>
<td>8:00am - 11:00am</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
<tr>
<td>Certification</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, March 12 &amp; Tuesday, March 13</td>
<td>3:00pm -11:00pm</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
<tr>
<td>Pre-Course Class</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thursday, March 1</td>
<td>8:00am - 11:00am</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
<tr>
<td>Certification</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, June 25 &amp; Tuesday, June 26</td>
<td>3:00pm -11:00pm</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
<tr>
<td>Pre-Course Class</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thursday, June 7</td>
<td>8:00am - 11:00am</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
<tr>
<td>Certification</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, October 29 &amp; Tuesday, October 30</td>
<td>3:00pm -11:00pm</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
<tr>
<td>Pre-Course Class</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thursday, October 11</td>
<td>8:00am - 11:00am</td>
<td>Lakeland Medical Center, <strong>St. Joseph</strong></td>
</tr>
</tbody>
</table>
Advanced Cardiac Life Support (ACLS Recertification) 2018

Course Description
Advanced Cardiac Life Support is a nationally recognized American Heart Association approved program designed to help you develop and master the skills necessary for emergency cardiac care. This course is state of the art and hands-on in the management of cardiac arrest, respiratory arrest, myocardial infarction, stroke and dysrhythmia recognition. The design of this course is case-scenario based and is presented by high quality instructors.

Target Audience
This course is designed for the advanced provider involved in treating patients with life threatening events and who utilize ACLS interventions frequently in their workplace.

Course Prerequisites
*Current BCLS card.

*A copy of your current card should accompany the registration form.
*Current ACLS provider card.

Course Registration
For Lakeland associates: To enroll or unenroll for classes, click on the Internet Explorer icon to access myLearning. Associates are responsible for sending in a copy of a current BCLS card. Specify the date of the class you are taking on the copies. You can interoffice your card to Kim Wasserman, Box 100 or fax it to (269) 982-4800.

For Non-Lakeland associates: The registration form located in the back of this booklet needs to be completed and returned to the Education Office or Box 100 no later than one week prior to the course. Once we have received the required prerequisites, your registration form along with the course fee, you will be placed on the class list. If you need to cancel, call (269) 985-4511, 24 hours before scheduled class.

Course Fee - Due prior to class
Free to all Lakeland associates
ACLS manual: Free to all Lakeland associates
Non-Lakeland associates: $185
ACLS manual: $40
Replacement card/Lost card: $10

Course Director
Rob Nolan, MD

Course Coordinator
Kim Wasserman, RN, BSN
Clinical Educator / AHA Training Center Coordinator
Lakeland University, (269) 985-4511
# Advanced Cardiac Life Support (ACLS Recertification) - 2018

<table>
<thead>
<tr>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, January 19</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Friday, February 16</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Wednesday, April 25</td>
<td>3:00pm - 11:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Friday, May 4</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Monday, July 9</td>
<td>9:00am - 5:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Tuesday, August 21</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Friday, September 14</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Friday, November 9</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
</tbody>
</table>
ACLS eLearning Online Course

Course Description
This course is designed for seasoned ACLS providers who wish to renew their provider status in a less structured environment. The intended audience must frequently respond to emergency cardiovascular and special resuscitation situations in their work environment. This is a two-part course. The first part entails the learner to complete the HeartCode ACLS Anywhere computer program on their own time; and the second part requires the participant to successfully run simulated ACLS scenarios.

Course Prerequisites
Current Healthcare Provider (BCLS) and Current ACLS cards.
Approval by the Course Coordinator, Kim Wasserman, RN.

Course Registration
Call our Education Department to register: (269) 985-4511
or kwasserman@lakelandhealth.org

Course Fee:
Course fee: $250 (includes online key)

Course Coordinator
Kim Wasserman, RN, BSN
Clinical Educator /AHA Training Center Coordinator
Lakeland University
(269) 985-4511

Dates and times scheduled through Course Coordinator.
Pediatric Advanced Life Support (PALS) 2018

Course Description
This course is designed through the American Heart Association to train health care professionals in the skills necessary for proper assessment, recognition, and treatment of the sick and injured infant/child. The course will include recognition of respiratory failure and shock, newborn resuscitation, pediatric trauma, airway management, vascular access, and EKG recognition.

Upon completion of skills and passing a written test, the participants of PALS will earn a PALS provider card and 14.7 hours.

Course Prerequisites
Current BCLS Card.
Students registering for the recertification classes are required to have a current PALS provider card.

Course Registration
For Lakeland Associates: To enroll or unenroll for classes, click on the Internet Explorer icon to access myLearning. Associates are responsible for sending in a copy of a current BCLS card. You can interoffice your card to Kim Wasserman, Box 100 or fax it to 982-4800.

Non-Lakeland associates: Fax registration form to (269) 982-4800 or e-mail to kwasserman@lakelandhealth.org no later than one week prior to the course. Once we have received the required prerequisites, your registration form along with the course fee, you will be placed on the class list. To cancel, call 985-4511, within at least 24 hours notice or unenroll in myLearning.

Course Fee - Due prior to class
Free to all Lakeland associates.
Certification: Non-Lakeland associates: $250
Recertification: Non-Lakeland associates: $185
PALS 2015 manual: Free to all Lakeland associates.
PALS 2015 manual: Non-Lakeland associates: $40
ECC 2015 Pocket Handbook: optional $30
Replacement card/Lost card: $10
*Prices are subject to change based on supplier pricing.

Course Directors
Rob Nolan, MD
Barb Boyd, MD

Course Coordinator:
Kim Wasserman, RN, BSN
Clinical Educator/AHA Training Center Coordinator
Lakeland University
(269) 985-4511

If you do not receive your study packet two weeks prior to course, contact Kim Wasserman at (269) 985-4511
### PALS Certification Courses Schedule 2018

<table>
<thead>
<tr>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, February 5 &amp; Tuesday, February 6</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Monday, May 14 &amp; Tuesday, May 15</td>
<td>9:00am - 5:00 pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Monday, October 8 &amp; Tuesday, October 9</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
</tbody>
</table>

### PALS Recertification Courses Schedule 2018

<table>
<thead>
<tr>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, February 23</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Friday, July 20</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
<tr>
<td>Friday, September 7</td>
<td>8:00am - 4:00pm</td>
<td>Lakeland Medical Center, St. Joseph</td>
</tr>
</tbody>
</table>
Registration and Cancellation Policy for Lakeland and Non Lakeland Associates

Enrollment in all classes is limited; therefore, seats are reserved officially when – all payments, registration forms, and copies of any prerequisite certifications are received.

Registration deadlines for all courses will be one week prior to the course, unless otherwise stated.
We reserve the right to cancel any course, with at least one week notice, if student enrollment does not meet minimum numbers. Students will be given the option to reschedule or receive a full refund.

AHA Disclaimer: Although our ACLS, BCLS, and PALS courses follow the American Heart Association guidelines, other than the cost of the materials, the American Heart Association does not receive any compensation for these courses.

Cancellation Policy: Lakeland Associates
In all cases, team members must give an instructor at least twenty-four (24) hour notice: by either email, un-enroll in mylearning or call 985-4511 if they cannot attend a class. For ACLS and PALS give at least one-week notice. Instructors reserve the right to set appropriate attendance requirements depending on the nature of the program.

Failure to adhere to the twenty-four (24) hour notice (cancellation or un-enroll in mylearning) will result in the team member forfeiting their seat in the class. In addition, the student’s department will have to pay for the cost of the required class when the student re-enrolls. The payment must be received to secure their registration.

Cancellation Policy: Non Lakeland Associates
Cancellations must be received one week prior to the course. At this time students will receive a full refund, less 25% handling fee. Cancellations received less than one week prior to the course will result in no refund. This includes “No Shows.”

Mail Registration To:
Lakeland Medical Center
Attn: Lakeland University
1234 Napier Avenue, Box 100
St. Joseph, MI 49085
Fax: (269) 982-4800
Phone: (269) 927-5167

Non-Lakeland Associates: Fax registration form to (269) 982-4800 or e-mail to yurbain@lakelandhealth.org
Lakeland Health
Registration Application for NON-LAKELAND ASSOCIATES

Course and Date(s) 

Course and Date(s) 

Course and Date(s) 

Do you need a current book? □ Yes □ No
Current copy of CPR card attached? □ Yes □ No
Copy of Dysrhythmia certificate attached for ACLS and PALS? □ Yes □ No
Payment included? □ Yes □ No

Applicant Name ____________________________
Street Address ______________________________

City ____________________________
State and ZIP Code ______________________________

Home Phone __________________________
Work Phone __________________________

Employer __________________________
Department __________________________
Associate ID Number __________________________

Signature __________________________

Make checks payable to: Lakeland Health Niles/St. Joseph

Please send application, required prerequisites, and check to:

Lakeland Medical Center
Lakeland University
1234 Napier Avenue, Box 100
St. Joseph, MI 49085-2158
Fax (269) 982-4800
Email: yurbain@lakelandhealth.org
2018 Calendar

January 2018
2018 Calendar

February 2018

March 2018

April 2018

May 2018

June 2018

July 2018

August 2018

September 2018

October 2018

November 2018

December 2018